

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
August 9, 2021
4:00 PM**

Present – Called to Order by the Board Chair at 4:01 pm

The in-person meeting was attended by Board Chair Norman Jones, Vice Chair Michael Schmidt (joined virtually), Carleen Pierce, I. Geena Cruz (joined virtually), Thomas Richards, Savin Program Director Pépin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Greg McDonald, Attorney Melissa Mahler (joined virtually), ICO Brian Sanvidge, and Board of Education Vice President Cynthia Elliot (joined virtually). The meeting was not attended by Treasurer Rosiland Brooks-Harris, Member Jesse Dudley and RJSCB Program Coordinator Allen Williams.

Approval of Minutes

Monthly Meeting held on July 12, 2021

Motion by Board Member Thomas Richards

Second by Board Member I. Geena Cruz

Approved 5-0

Action Items

Resolution 2020-21:75

Pay Requisition Summary Acceptance (July 2021)

Moved by Board Member Thomas Richards

Second by Board Member Michael Schmidt

Adopted 4-0 (Member Carleen Pierce abstained)

Resolution 2020-21:76

Change Order #105 to Holdsworth Klimowski (East High Phase 2a)

Moved by Board Member Thomas Richards

Second by Board Member I. Geena Cruz

Adopted 5-0

Resolution 2020-21:77

Change Order #82 to Hewitt Young Electric (East High Phase 2a)

Moved by Board Member Thomas Richards

Second by Board Member I. Geena Cruz

Adopted 5-0

Resolution 2020-21:78

Ratifying Prior Acts Done on Behalf of the Board

Moved by Board Member Thomas Richards

Second by Board Member I. Geena Cruz

Adopted 4-0 (Member Carleen Pierce abstained)

MEETING NOTES:

1. Phase 2 Budget Report

Pépin Accilien and Christopher Clarke reviewed the report with the Committee. All pending change order items brought to the Committee were included and tracking well. Expenditures (hard and soft costs) for the first group of projects in Phase 2a total **\$163,336,703.31** Expenditures (hard and soft costs) for the second group of projects in

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Phase 2b total **\$137,512,036.56** Expenditures (hard and soft costs) for the third group of projects in Phase 2c total **\$113,864,921.58** Expenditures (soft costs) for the fourth and final project for Phase 2d total of **\$24,489,427.19** Total amounts paid to date for all Phase 2 projects total **\$439,203,088.64** of the \$435M borrowing limit and the approximately \$16M of supplemental funds (i.e., SSBA, CSG, NYSERDA Rebate, RG&E Rebate).

Communications

The Compliance Report from Anchin was not included in the Members packets but was reviewed by ICO Brian Sanvidge at the meeting.

Phase 2:

- 98.48% submissions for the June 2021 reporting period.
- 96.52% of all data requested has been received and approved (January 2016 – June 2021).
- Overall Workforce (EEO) Participation: Minority @ 26.71% (goal is 22%) and Women @ 6.43% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 23.18% (goal is 22%) and Women @ 9.96% (goal is 8%).
- Overall Business Participation: Minority @ 19.48% (goal is 17%), Women @ 12.04% (goal is 10%), Small @ 2.58% (goal is 3%) and Disadvantaged @ 2.67% (goal is 3%).
- Rochester Residents: 21 of the 85 workers for the June 2021 reporting period (or 24.71%).

Meeting Notes:

- Member Carleen Pierce called for correction of the total of the Monthly Billing Summary 70 on Resolution 2020-21:75 Pay Requisition Summary Acceptance (July 2021).
- Anchin will provide reports by zip code, race and gender in the form of updated maps previously presented.
- Member Carleen Pierce requested that Allen Williams provide approvals for the BOP graduation.
- Member Carleen Pierce stated that SED is requesting substantiation for cleaning fees on Phase I projects and would like any authorization we can provide for Phase II.
- Member Carleen Pierce requested to review the E&O report so the Board moved into Executive Session.
- Member Geena Cruz left the meeting prior to the start of the Executive Session.

Report: Change Orders Authorized by Chair

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of August was for 2 Change Orders totaling \$26,185.64, included in the Board Packet, and outlined below:

Change Orders Authorized by Chair for August 2021 Mtg				
PROJECT	CONTRACTOR	C/O #	AMOUNT	SIGNATURE
East High	MC – John W. Danforth	44	\$ 1,177.00	Norman H. Jones
	EC – Hewitt Young Electric	81	\$ 25,008.64	Norman H. Jones
TOTAL		2	\$ 26,185.64	

Report: Purchase Orders Authorized by Chair

Board Chair Norman Jones stated that the amount authorized by the Chair for the month of August was for 3 Purchase Orders totaling \$15,746.37, included in the Board Packet, and outlined below:

Purchase Orders Authorized by Chair for August 2021 Meeting					
Project	Contractor	Product/Service	PO Number	Amount	Signature
Edison Tech.	Day Automation	Access Controls	ACCESS-EDISON-07	\$5,996.37	Allen K. Williams
Schools 10	CW Piping, LLC	Water Line Insulation/Painting	PIPING-SCH10-01	\$ 3,000.00	Allen K. Williams
School 54	Flex Epoxy Flooring	Recoating Boiler Room Floor	FLOORING-SCH54-01	\$ 6,750.00	Allen K. Williams
			TOTAL	3	\$ 15,746.37

Board Chair Norman H. Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Thomas Richards
Second by Member Michael Schmidt
Approved 5-0 at 5:16 pm.

The Board came out of Executive Session at 5:41 pm.
Motion by Member Michael Schmidt
Second by Member Thomas Richards
Approved 5-0

Adjourned at 5:41 pm

Moved by Tom Richards
Seconded by Carleen Pierce
Approved 5-0